

## HARBOUR CAPITAL MASTER SWIMMERS INC

Minutes of the Meeting of the Annual General Meeting of the Harbour Capital Master Swimmers Inc held 25 March 2015 at the Hydrotherapy Room WRAC, Kilbirnie, Wellington.

The Meeting commenced at 8.15pm.

**APOLOGIES:** The Following apologies were received : Vanessa Young, Euan Henderson, Kaye Whitehead, Chris Daughney, Martin Kaulback, Peter Haimes, Jo Kelly.

**MINUTES of the AGM** of HCM meeting held 26 March 2014

Accepted as a true and accurate record of the meeting

Moved: Jacqui Willcox..... Seconded: Barry Lake. Carried.

### MATTERS ARISING

- Saturday Morning start Time

The start time for HCM had been changed by WRAC from 7.30am to 7am. Many members felt that this was inconvenient and requested that WRAC be approached to see if the old time could be restored. WRAC advised that the changes resulted from an overall review of pool usage and was not prepared to revert to the earlier pool partitioning fro

- Coaching of HCM members

The question of HCM coaching was to be kept on the agenda but that there were no specific proposals to be considered. Tony had provided ongoing Training in the middle lanes.

The Committee to review the position and report.

- Community Trust

Barry Lake suggested that the item of requesting a grant from the Community Trust be deferred until a later date.

### TREASURER'S REPORT

It was moved that the Treasurer's Report as circulated be Tabled for discussion.

Moved: Jim Fraser seconded Roger Moroney. Carried

The Treasurer in discussing the Revenue Statements pointed out that the Clubs operations showed a deficit of \$2,127. Contributing causes were the cancellation of the Huia meeting, hiring of additional lanes at Thorndon Pool during the Summer months and writedown of old T Shirt stock.

Revenues sourced from Subscriptions and Interest earnings remained constant during the year. It was noted that patronage during the year had falling off at Thorndon and by membership attrition at WRAC.

Other expenses were in line and there were no exceptional items of expenditure for the year.

The Auditor was thanked for the audit completion.

Moved that the Treasurer's Report be accepted

Moved James Martin Seconded Roger Moroney. Carried

## **PRESIDENTS REPORT:**

The President,s Report was circulated and discussed and is attached to this Minute.

In brief the membership of the Club had been maintained at between 60-67 members during the year. It was noted that a number of long standing members had moved on and that their contributions to HCM be recorded.

The Club needed to actively seek out new members and to encourage a wider audience in the pursuit of Master Swimming in Wellington. Consideration would also be given to reviewing the subscription level and to seek where possible funds from local charitable funds. Lane requirement would also be reviewed.

He was pleased that the club had participated in various swim meets and in addition there was active social activity such as the Mid Winter Swim,

That his report be received. Moved: Barry Lake; Seconded: Roger Moroney. Carried

## **ELECTION OF OFFICERS**

### **PRESIDENT**

The current President Jeremy Salmond indicated that he was willing to continue as President .Sheryl Mitchell nominated Jeremy as President and this was seconded by Barry Lake. Jeremy was declared the President of HCM for the forthcoming year.

### **SECRETARY AND TREASURER**

Moved that the present office holders , Secretary, Peter Shanahan, and Treasurer, Jim Fraser, be re-elected to those positions.

Moved: Sheryl Mitchell, Seconded Barry Lake. Carried

### **SOCIAL COMMITTEE**

The following indicated their willingness to be members of the Social Committee : Nicola Jackman, Peter Haines, Hannah Coull and James Martin.

Moved: Sheryl Mitchell and seconded Barry Lake. Carried

**APPOINTMENT OF AUDITOR** The President welcomed the the new Auditor Fiona Macmaster who indicated that she was willing to be engaged as Auditor for the following year 2015-2016.

Moved that the present Auditor be appointed for the following year.  
Seconded Jackie Willcox and Carried.

## **AMENDMENT TO CONSTITUTION AND RULES**

The President in accordance with the notice of motion given to Members in the Agenda to the AGM to consider at the 2015 AGM an alteration to the Constitution and Rules of Harbour Capital Master Swimmers Inc to give effect to the use by the Club of a "Suitably Qualified Reviewer" to audit the accounts.

The present rule is interpreted to mean that the audit is to be completed by an Auditor who is a Chartered Accountant and the change to the Rule would permit the audit to be undertaken by a Chartered Accountant or a "Suitably Qualified Reviewer" This would enable the Club to use this additional person should the need arise.

Clauses 14 and 18 would be changed to read as follows:

### **14 AUDITOR**

The annual financial statements of the Club shall be audited or reviewed and reported upon by the Auditor or Suitably Qualified Reviewer who is not a member of the Committee duly appointed by the Annual General Meeting. In the case of the death, resignation or incapacity of the Auditor or Suitably Qualified Reviewer so appointed or if no Auditor or Suitably Qualified Reviewer has been appointed the Committee shall appoint one

### **18 ANNUAL GENERAL MEETING**

18 b (3) To appoint an Auditor or Suitably Qualified Reviewer.

Following discussion the motion was put by the President and Carried by the Meeting.

## **ANNUAL SUBSCRIPTION**

The Treasurer advised that there was no recommendation to increase the annual subscription for the Club 2015-2016.

## **GENERAL BUSINESS**

- WRAC POOL Closure Closure 2015

The pool is to be closed for two months to undertake Maintenance and which is scheduled to take place from 24 August to 25 October 2015.

- Levin Masters Swim Meet to take place 8 & 9 May 2015.

- A Chocolate Swim Meeting at Tawa Pool is to be arranged to take place in September in place of the Meeting at Huia Pool in Lower Hutt.

## **VOTE OF THANKS**

A vote of thanks was extended by the Meeting to the Committee Members.

The Meeting closed at 8.45pm

